

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 14, 2022

OPEN SESSION

CALL TO ORDER – President Phillips called the meeting to order at 6:28 p.m.

ROLL CALL - Board members present: Jonna Phillips, America Navarro and Kathryn Sheppard were present. Dennis Slusser and Linda Brown were not present

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda as presented. MSC (Sheppard/Navarro) 3/0/2

Navarro – Aye Brown – Absent Sheppard – Aye Phillips – Aye Slusser – Absent

APPROVAL OF MINUTES

The Board approved the minutes from the August 10, 2022 regular Board meeting as written. MSC (Navarro/Sheppard) 3/0/2

Navarro – Aye Brown – Absent Sheppard – Aye Phillips – Aye Slusser – Absent

The Board adjourned into Closed Session at 6:29 pm

CLOSED SESSION

1. **Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
2. **Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
3. **Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
4. **Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**
5. **Litigation; Pursuant to Government Code Sections 54956.9**

Closed Session was adjourned at 7:05 pm and reconvened to Open Session.

Staff Present: Doug Kaelin, Superintendent; LaQuita Ulrich, Elementary School Principal; Lorelle Mudd, CBO and Donna Cyr, Admin. Assist. & HR Director

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken in Closed Session.

PARENT ASSOCIATIONS REPORTS – RPA announced that the annual Spaghetti Feed will be November 5th. This year will be drive through only. There will be raffle drawings. PAWS is working on the annual Fall Carnival. The date will be set for sometime in October.

STUDENT AWARDS

- A. Elementary Students – Principal Ulrich announced all the BES and RES August Student of the Month winners. The students came up and received their award.

- B. High School Students – Principal Kaelin announced the HS Wolverines of the Week for the weeks of August. 29th, September 6th and September 12th. He also announced the winners of the Perfect Attendance for the same weeks. He announced the August Student of the Month winners and the HS has started a Teacher of the Month and Anne Lair was chosen for August.

STUDENT REPORTS

- A. ASB REPORT - Marci Munanui, President reported that ASB is working on many events that are coming up. Homecoming will be the week of October 10 – 14th. The classes are working on parade floats.

- B. FFA REPORT – Addie Scott and Jazmine Ibarra presented the FFA report stating that the Butte County Fair went very well. The FFA Back to School BBQ was successful. They held the Freshmen Green Hand ceremony. FFA is planning many upcoming community events. Planning to go to the Green Hand Leadership conference.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**PUBLIC HEARING**

To allow public input on the Resolution regarding Sufficiency of Instructional Materials for 2022/2023

The hearing for the Resolution regarding Sufficiency of Instructional Materials was opened at 7:24 pm. Mr. Kaelin stated that this is an annual public hearing and resolution to state that every pupil has textbooks, instructional material and an electronic device for the school year. There was no public comment. The hearing closed at 7:26 pm.

PUBLIC COMMENT: No public comments

REPORTS:**ELEMENTARY SCHOOL PRINCIPAL'S REPORT:**

Principal Ulrich gave the report:

- The enrollment at BES is 337 and RES has 42 students.
- The teachers came back from the UDL conference with a new outlook and new strategies. Made connections with other teachers
- LETRS training – Program for Reading and Spelling. Teacher Holly Perkins said it was going well.
- BES is at the Silver Award level with PBIS. PBIS Schoolwide Spirit Day will be October 28th. Friendly competition.
- Schoolwide Commitment – teachers are on the same page with lesson objective posted and stated three time through the lesson. Student self-regulation and teacher warm welcome and optimistic closing

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal/Superintendent Kaelin gave the report:

- UDL training during articulation. 10 out of 12 teachers attended training in Redding.
- MAP assessment program (English, Math & Science) is starting.
- Fall sports are in full swing. Homecoming is October 14th.
- HS Back to School night is Sept 21st from 6p – 7p
- WASC review has been pushed to April 2023.
- Ag Boosters are having an FFA mural painted on the wall outside of the Ag classroom.
- Athletic Boosters is having a mural painted in the gym and the logo on the back of the press box at the stadium
- Sports Boosters is replacing equipment in the snack bar

M/O/T/, FOOD SERVICE and SUPERINTENDENT’S REPORT:

Superintendent Kaelin gave the report:

- Back filling position for Bus / Custodians. We have two open position for custodians.
- Having bus issues
- Fire Department Inspection – new person did the inspection. Found minor things that needed attention. Nothing major.
- Working on a new CTE Energy grant
- School Safety Plans need reviewed and updated.

BOARD MEMBER REPORTS: Nothing from the Board

CONSENT AGENDA

The Board approved the Consent Agenda Items A - C. MSC (Sheppard/Navarro) 3/0/2

Navarro – Aye Brown – Absent Sheppard – Aye Phillips – Aye Slusser – Absent

- A. Inter-district Agreement Request(s) for the 2022 – 2023 school year
- B. Approve PO Vendor Report from June 21 through September 7, 2022
- C. Approve final year of the multi-year E-rate Management Services Agreement with E-rate Advisors for 2022-2023

ACTION ITEMS

The Board approved Action Items A - J. MSC (Sheppard/Navarro) 3/0/2

Navarro – Aye Brown – Absent Sheppard – Aye Phillips – Aye Slusser – Absent

- A. Adopt Resolution 2022/2023 #1 – Resolution Regarding Sufficiency of Instructional Materials as they relate to the Instructional Materials Funding Realignment Program (IMFRP)
- B. Adopt Resolution 2022/2023 #2 – Resolution Adopting the “Gann” Limit for 2022/2023
- C. Approve Amendments to Adopted 2022 LCAP

BCOE reviewed the District’s LCAP and found a few sections that needed to be amended or clarified. The changes have been made and the document is now being presented for approval. The Superintendent recommends approval.

- D. Approve Agreement between Biggs Unified and Medical Billing Systems Inc. for one year starting 7/1/2022
- E. Approve MOU between Biggs Unified and Butte County Office of Education for ASES (After School Education and Safety) Program.
- F. Approve Revised 2021/24 CCAP Partnership Agreement and 2022/23 CCAP Appendix between Biggs High School and Butte College
- G. Approve MOU between Biggs Unified and Butte County Office of Education for Credentialed Librarian Services for 2022/23 school year.
- H. Approve MOU between Biggs Unified and Butte County Office of Education for UDL Professional Learning and School Leadership support
- I. Adopt district plan for use of \$161,303 Educator Effectiveness Block Grant 2021

Mrs. Mudd, CBO answered some questions from the Board regarding expenditures, Special Ed billbacks and Cafeteria funds. She stated that we are in good shape.

J. Approve Unaudited Actuals for 2021/2022

PERSONNEL ACTION

The Board approved Personnel Action Items A – H. MSC (Navarro/Sheppard) 3/0/2

Slusser – Absent Navarro – Aye Brown – Absent Sheppard – Absent Phillips – Aye

- A. Approve hiring of Scott Perkins as walk-on varsity boys basketball coach for the 22/23 season
- B. Accept resignation of Derek Tanner as Head Grounds/Bus Driver effective 8/31/2022
- C. Accept resignation of Carl Boyd as BHS Light Maintenance/Custodian/Grounds effective Sept. 8, 2022
- D. Approve hiring Alex Wroten as Head Grounds Bus Driver effective 9/1/2022
- E. Accept resignation of Alex Wroten as Bus Driver/Grounds/Custodian effective August 31, 2022
- F. Approve hiring Travis Smith as Bus Driver/Grounds/Custodian effective Sept. 1, 2022
- G. Accept resignation of Travis Smith as RES Bus Driver/Light Maintenance/Custodian effective August 31, 2022
- H. Approve Stipend List for 2022/2023 School Year:

- | | |
|------------------------------|---------------|
| 1. BHS Lead Teacher | Vince Sormano |
| 2. JV Head Boys Basketball | Kameron Smith |
| 3. Academic Decathlon Coord. | Anne Lair |
| 4. CSF Advisor | Cullen Meyer |
| 5. STEM Night Coordinator | Char Locey |
| 6. Student Study Team Coord. | Melissa Green |
| 7. Science Camp Coord. | Gina Stephens |
| 8. Science Camp Teachers | Wendy Hall |
| 9. Red Ribbon Coordinator | Javier Solis |
| 10. Spelling Bee Coordinator | Javier Solis |

INFORMATION ITEMS - no information items.

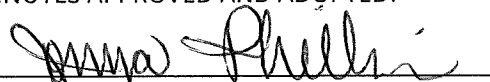
FUTURE ITEMS FOR DISCUSSION

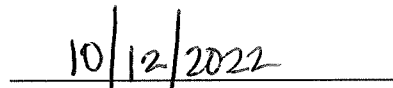
Mrs. Navarro asked about a plan for the HS to open opportunities for student to see other colleges / universities. There are a couple scholarships out there that our students should know about. She would like to see more out of the counseling office.

Mrs. Philips asked how the dual enrollment program with Butte College was going – asked what the change was in the new contract. Mr. Kaelin said the change was one of the courses was removed (Intro to Interactive Web Design). He stated that there was no movement on the other dual enrollment classes. She asked about the Upward Bound program

ADJOURNMENT – 8:03 p.m.

MINUTES APPROVED AND ADOPTED:


Residing President


Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.